

POSITION TITLE: Foster Care Case Manager

Location: Joplin and St. Louis

Position Summary:

The Family Foster Care Case Manager (FCCM) is responsible for safety and services to children and families in foster care. Tasks include facilitating Family Support Team meetings, development of individualized care (treatment) plans, coordination of individualized services across all settings, coordination of providers working in the home, school, and community environment, and documentation of support related activities and services.

Essential Job Functions:

- Maintains a caseload of 12 to 15 children and their families
- Completes a thorough initial assessment and ensures that the assessment includes family and child strengths.
- Has face-to-face contact with each referred child and his/her family at least on a bi-weekly basis
- Orients new youth and families to PCHAS-MO and to the Wraparound Process, and obtains parental signatures on necessary documents.
- Transports assigned clients to and from home visits and other locations as necessary for treatment purposes.
- Is available at all times to meet the needs of the family (often outside of normal working hours)
- Manages the disenrollment process and ensures a smooth transition to follow-up support services and other collateral resources as necessary

Supervisory Responsibilities:

- None

Working Conditions:

Works in a typical office setting and in clients' homes; drives an automobile on a routine basis in both urban and rural areas.

Job Requirements:

Education: FCCM's shall possess a master's degree in social work, psychology, or counseling

Experience: At least two (2) years prior experience providing Wraparound services, community-based services, and/or case management services

Skills. Must be able to communicate effectively, verbally and in writing with professionals and client families; strong psychosocial assessment skills; possess good understanding of various treatment methodologies utilizing strength-based clinical interventions; minimal supervision regarding decision-making and use of time; able to prioritize work assignments; persuasion and negotiation of conflicts and problems; understanding and following accreditation/licensing/government/contract regulations; willingness to work irregular hours, and under pressure conditions; and maintaining order in an environment of changing priorities